

**MINUTES OF A MEETING OF THE CORPORATION CAPITAL COMMITTEE
HELD ON WEDNESDAY 23 NOVEMBER 2016 AT 13.15PM UNTIL 15.30PM IN ROOM A7
AT THE ISLE OF WIGHT COLLEGE**

GOVERNORS PRESENT:	Peter Conway	Chair
	Mrs Debbie Lavin	Principal
	Dr Nick Sinnamon	Governor
IN ATTENDANCE:	Mr Derek Kingsland	Resource Manager
	Mr David Loudon	Project Manager
PART OF MEETING	Mr Brian Bowker	Clerk to the Corporation

ACTION

In the absence of Clerk to the Corporation Derek Kingsland took the minutes.

34/16 APOLOGIES

Mr David Wake, Lynne Christopher, Mrs Tracy Bull, Brian Bowker (Attended part of meeting)

35/16 DECLARATIONS OF INTEREST

There were no declarations of interest.

36/16 MINUTES OF THE MEETING OF 19 OCTOBER 2016

The minutes were APPROVED as a true record of the meeting.

37/16 MATTERS ARISING FROM THE MINUTES OF THE 19 October 2016

The Chair requested clarification of 21/16 as he was absent from the meeting.

38/16 RISK REGISTER

This item was addressed later in the meeting 40/16.

39/16 INTERNAL PROGRESS REPORT ON CECAMM

The Project manager updated members on the position of the wayleave with regard to the SSE substation. The arrangement is to surrender to HCA by a deed the land for the substation and enter into a tripartite lease between The College, HCA and SSE for SSE to lease the land of the substation. It was noted that HCA were willing to do this if the College was willing to indemnify them against any potential loss, which the College has done. The Project Manager confirmed that the additional legal cost for the above will be covered from the legal budget for the project.

Until the wayleave is in place power cannot be provided, Balfour Beatty are being helpful regarding this matter and have moved the deadline for power from 24th November 2016 to 28th November 2016.

The Project Manager updated members on the SWALE construction.

It was requested that the acceptance of the fire hydrant water flow rate be confirmed in writing.

DLo

Dropping off and the car charging station were discussed and it was noted that only the underground duct was being provided for the charging station.

The Resources Manager informed members that the Travel Plan had been completed and had been forwarded to Pick Everard for submission to Planners to discharge the planning condition.

The Principal updated members of the IWCC Transport Plan and the lack of support for College Students. It was agreed that Southern Vectis be approached to see what support maybe possible similar to what was achieve at the CEMAST centre in Fareham.
The Project Manager informed members that HCA are hoping to transfer the site to the IWCC who will then appoint a management company and that the College has a 24% responsibility for the communal areas and their upkeep.

DL

The Committee CONSIDERED the report.

The following reports were NOTED by the Committee: -

- Cash flows on CECAMM
- Pick Everard Progress Report on CECAMM
- Minutes of CECAMM Progress meeting held on 1 November 2016

40/16 RISK REGISTER

It was noted that some IMPACT assessments had changed and there was a discussion about whilst the PROBABLITIY can change can IMPACT?

The Committee NOTED the Risk Register.

41/16 PETER MARSH CONSULTING PROGRESS REPORT

The Chair questioned the meaning of CDP in Key Recommendation's V. The Project Manager clarified this as Construction Design Packages and confirmed that this recommendation was now completed.

42/16 INTERNAL PROGRESS REPORT ON PATHWAYS

It was agreed that until the recommendations in "A report on the operation and problems in the Hydrotherapy Pool at IOW College, prepared by Ian Nicks" have been addressed the pool cannot be used.

The Project Manager informed members that a copy of the report with a covering letter, which had been compiled with advice from Bond Dickenson, had been sent to Stoneham's giving them 10days to respond. The letter was sent recorded delivery and signed for by Stoneham's on 23rd November 2016.

The Project Manager explained the problems with the pool and confirmed that the dye test had been done. He informed members that three works packages were being prepared to address the issues i) Plant room & Pool ii) Balance Tank and iii) Riser, Drainage and Back Wash.

Production of the drawing for these works are being discussed with Pick Everard who are requesting a fee of £20k. The project manager confirmed that £114k of retention monies (£77k un-invoiced items and £37K of invoiced items) plus £30k of liquidated damages are being withheld from Stoneham's and will be used for the works described. The works are being targeted to be completed during the Xmas vacation starting 16th December 2016.

Brian Bower joined the meeting at this point.

The Chair requested the Project Manager check that the Building Control and CDM certificates for the building had been issued.

DLo

A question was asked regarding the loss of water due to dosing, the Project Manager confirmed it was 881litres/day.

The Committee CONSIDERED the report.

The Committee NOTED the following report:-

- Cash flows on Pathways

43/16 INTERNAL PROGRESS REPORT ON STEM

The Chair asked for an update on progress with the PV panels, it was agreed that these works would wait until the issues with the Pathways Pool were completed as the energy from the PV panels will be used to heat the Pool.

The Committee CONSIDERED the report.

44/16 SIGNING OF CONTRACT BETWEEN COLLEGE AND PICK EVERARD

The contract was tabled which had been ratified by Bond Dickenson, the Chair took the contract to sign.

45/16 ANY OTHER BUSINESS

There were no items of any other business.

46/16 DATE OF NEXT MEETING

Wednesday 14 December 2016 in room TBA at 13.15hrs – 15.15hrs

Chairman: _____ Date: _____

<p>MISSION STATEMENT: Putting Students First Working for Employers Supporting Our Community</p>
