

## **SEARCH & GOVERNANCE COMMITTEE**

### **TERMS OF REFERENCE**

#### **1. STATUS**

The Search & Governance Committee will report directly to the Corporation and is a Committee of the Corporation.

#### **2. MEMBERSHIP**

Principal and Five Governors

Members of the Committee shall be considered for re-appointment on an annual basis.

#### **3. QUORUM**

Three

#### **4. SENIOR MANAGEMENT LEAD**

The Clerk to the Corporation

#### **5. ADVICE TO THE CORPORATION**

- a) To advise the Corporation on determination of the size and composition of the Corporation and its Committees.
- b) To advise the Corporation in accordance with the Instrument and Articles of Government, on the appointment/reappointment of Governors, other than the Principal, bearing in mind the need for a body encompassing the necessary skills and backgrounds and, on re-appointment, the contributions made to the work of the Corporation by the existing individual Governor.
- c) To advise the Corporation on arrangements for Governor applications from staff and from students; to oversee arrangements for internal applications and appointment of Staff and Student Governors.
- d) To advise and provide feedback to the Corporation on matters related to good governance, including the Register of Interests, the Code of Conduct for Governors and Standing Orders (for both the Corporation and its Committees).
- e) To recommend to the Corporation the annual Governance Self-Assessment Report and associated Quality Improvement Plan.

**6. DELEGATED DECISIONS:**

- a) To develop arrangements for attracting high quality applicants as potential Governors including, where appropriate, through public advertisement.
- b) To plan and oversee the induction of new Governors and the training and ongoing development of all Governors.

**7. MONITORING:**

- a) To monitor attendance of Governors at meetings of the Corporation, at its Committees and at other activities expected of a committed Governor, and to advise on appropriate action when required.
- b) To annually review the Equality and Diversity of the Corporation and seek to address any imbalance.
- c) To review and revise the processes and procedures for the annual review of Governors.

**8. OTHER MATTERS:**

- a) To abide by such rules as the Corporation may determine for the operation of the Committee.
- b) To advise the Corporation and/or the Principal on any matters they may refer to the Committee.
- c) The Search & Governance Committee recognises and endorses the Nolan Principles of good governance.
- d) The Search & Governance Committee has no delegated financial powers.

Brian Bowker  
Clerk to the Corporation

**Approved at the 17 October 2018 Corporation meeting.**